



**MINUTES OF THE
BOARD OF TRUSTEES VOTING MEETING
June 16, 2016, 6:30 PM**

Regular Meeting

Kent Smith, Board President called the meeting to order at 6:31 PM.

Gina Guarino Buli, Kristie Hawk, Marilyn Thomas, Sarah Pilacik, Carol Schaeffer, Diane Hope, Bill Stubanas, Michelle Boyd, Harold Smith, Todd Krock, and John Walters

Board Members: Kent Smith, Kent Wenger, Anthony Bragoli, Michael Ghar, Eva Marie Swymelar, Kathleen Drennan, Dan Rufo and Peggy LaGarde

Opening statements

Kent noted this was the last meeting of the 2015/2016 School Year.

MINUTES

Review & accept minutes from meeting from May 19, 2016 voting meeting.

Anthony moved to approve, Mike seconded. 6-ayes, 0-nays, 0-abstention, all in favor. Motion carries.

Student Hearing(s)

Student A - Hearing was held on Monday June 13, 2016. Board Committee decided to expel the Student A

Kathleen moved to approve, Dan seconded. 6-ayes, 0-nays, 0-abstention. Motion carries.

Development Committee

Gina noted the Committee met last month. She provided an update on the Joe Corbi sale, which just wrapped up proceeds to benefit Music Department. Currently reorganizing the Committee for the 2016/2017 School Year including a renewed focus on Grant Applications. Overall fundraising was down year-over-year because of the focus on the School Sites first year.

Curriculum Committee

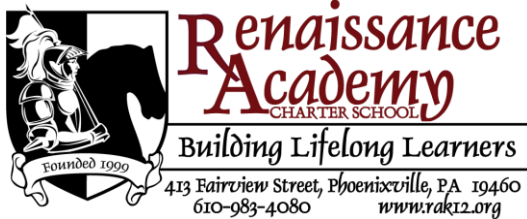
None.

Building Committee

Kent stated that the condominium has agreed to allow the School to remove buildings, which are Condominium's structures. Condominium Management is obtaining quotes for the removal. The School shall be responsible for the cost of removal.

Kent also updated on Condominium's position on the dirt piles. The Condominium Management has proposed that two of the three piles belong to the School. Palma is hoping that the removal of the structures will create the opportunity to use the dirt piles to backfill the excavation sites.

Kent discussed the Campus Walk and existing retaining wall. The School was supposed to install steps, which were not completed. Kent suggested to the Board was to wait for the structural engineer's review



of the retaining wall and at such time have said engineer review a potential grad change for access of trucks.

Diane recommends that the Condominium Association should be the contracting party for the work to the Condominium grounds.

Diane discussed the status and provided an update of exterior issues – a draft letter regarding the revisions to the bus loop has been prepared. The resolution method (i.e. fixed concrete, movable barriers, etc.) is still open. The Bus Loop is delaying the Declaration of Condominium amendment. The draft letter will be present to the Borough for consideration.

RCAP money was received by the School in the amount of \$243,750.00, subject to an audit, upon which further release may be made.

Perrotta has presented its final Payment Application in the amount of \$77,000.00. Diane mentioned the difficulty in completing punch list items related to Perrotta. Reynolds has estimated final repairs will cost approximately \$10,000.00. The Board will not approve this application until the punch list is reevaluated and revised.

Diane presented application for final payment for Accelerated Fire Protection, Application #16 in the amount of \$19,440.10.

Anthony moved to approve final payment, Peggy seconded. 7-ayes, 0-nays, 0-abstention, all in favor. Motion carries.

The only remaining outstanding payments are potentially payable to MBR and Perrotta.

Finance Committee

Kent presented the 2016/2017 Budget. A robust discussion ensued.

Anthony moved to approve 2016/2017 Budget as presented, Eva seconded. 8-ayes, 0-nays, 0-abstention, all in favor. Motion carries.

Kent and Carol discussed the ongoing issues with the Cleaning Service Contract. The School will work with School Counsel to facilitate a resolution of outstanding issues. Updates to be provided.

RCAP funds are to be deposited into the Construction Money Market Account.

Legislative Awareness Committee

Eva provided an update on the status of pending legislation, which may affect the School. School wide end of year update letter was discussed and will be drafted and presented in the future.

HR Committee

Kathleen presented the updated 2016/2017 Staff Tuition Reimbursement Program (Staff) proposal. A robust discussion ensued.

Anthony moved to approve Staff Tuition Reimbursement Program as presented, Dan seconded. 7-ayes, 0-nays, 0-abstention, all in favor. Motion carries.



CEO's Report

Gina discussed enrollment numbers and other items relating to her reporting, provided an additional spreadsheet regarding attrition, which will be reported out monthly.

Principals' reports

Kristie noted that many students exceed the allowable absences but where in good academic standing and student retentions (4 total). Discipline Report included an increase in incidence for May.

Michelle discussed here Priority 2 Report.

Dean of Students Report

None.

Business Manager's report

Carol presented and discussed the Business Manager's Report.

Anthony moved to approve Business Manager's Report, Mike seconded. 8-eyes, 0-nays, 0-abstention, all in favor. Motion carries.

Carol presented the Change Of Registered Office Form to be filed with the Pennsylvania Department of State (Staff). A robust discussion ensued.

Anthony moved to approve Change Of Registered Office Form as presented, Dan seconded. 8-eyes, 0-nays, 0-abstention, all in favor. Motion carries.

Carol noted that the School received a PEMA/FEMA reimbursement for Snow Removal Emergency. The expected amount will be in the \$5,000.00-\$6,000.00 range.

Carol presented the updated Annual Statement – Non Profit Corporation for review and execution. A robust discussion ensued. Postponed to August meeting following election of Officers.

OLD BUSINESS

Kent S., presented the Video Surveillance Policy for the Second Reading.

NEW BUSINESS

Kent S., presented a request to dissolve the Building Committee. A robust discussion ensued.

Anthony moved to approve Dissolution of the Building Committee, Eva seconded. 8-eyes, 0-nays, 0-abstention, all in favor. Motion carries.

PUBLIC COMMENT

Sarah discussed the attrition reports presented earlier by Gina as well

Motion to adjourn meeting made by Peggy, Mike seconded. 7-eyes, 0-nays, 0-abstention, all in favor. Motion carries.

Kent S., adjourned the meeting at 8:45 PM. Executive session regarding Legal/Real Estate issues.

Minutes prepared by: /s/ A. Bragoli.